

# Intersnack Family

## Specialist Achizitii / Purchasing Specialist

### Responsibilities:

- Ensures and maintains good commercial relations with suppliers / Intersnack Procurement
- Analyze, check, prepare and deliver orders in the required quantity, according to specifications and standards set
- Coordinates and supervises the execution of export import operations for the supplied products
- Check import documents and supervise the preparation of entry documents for non-Community imports
- Track and check weekly the volume of deliveries made for the products supplied vs. firm signed contracts
- Verifies and sends weekly confirmation of the availability of raw material to the planner
- Check the validity of the raw materials weekly and clarify the status of quarantined / expired items with the people involved
- Review stock level at 3 months
- Track deliveries and provide documents for customs

### Abilitati tehnice

#### Education / Experience:

- Higher economic studies
- Experience - minimum 2 years in a similar position
- English language, MS Office (advanced excel), Axapta (advantage)

### Offer:

- Motivating salary depending on experience
- The chance to work in a professional environment with a young and motivated team
- Affirmation perspective in a dynamic and modern business
- The possibility of professional ascension

The job is located in our factory in Ghimbav/Brasov so if you are interested in, please send your application at [hr@intersnack.ro](mailto:hr@intersnack.ro)!

